



Your Yeoman is a resource and support service for deployed service members. Our mission is simple...to keep families and relationships strong during those long deployments. We feel that no military family, no matter what branch of service or where they are located, should feel alone, forgotten or unloved. We are the “Deployment Experts”, and are looking for military spouses that are just as passionate about the military as we are.

Job Title: Deployment Management Specialist

Job Purpose:

To make sure that Service Members you are assigned to, are taken care of during their current deployment.

Salary:

To be determined

Job Duties:

- Purchase, prep and mail card and gifts for assigned service members
- Date reminder emails
- Maintain contact with service members assigned
- Maintain knowledge of Your Yeoman

Job Requirements:

You must be highly motivated to succeed, with a confident and outgoing personality and a drive to learn.

Other Requirements:

- Ability to delight clients and create a WOW experience
- Attention to detail
- Strong work ethic
- A positive attitude and enthusiasm for the military
- Self-management mastery – can stay on top of key task and ask for help when needed
- Knowledge of Military life
- High School Diploma or GED